

## GSO Meeting on 8/11/2020

Presiding: Wei-Lee

Present: Wei-Lee, Carly, Aidan, Apurva, Daniel Gribble, Daniel Hayes, David, Gaurav, JT, Kurt, Sydney, Bev, Prof. Morgan

Absent: Paulina, Vik

### Symposium

- Number of industrial reps signed: 27 (final)
- Shipping coasters and umbrella (gifts) to Dr. Sharma (keynote speaker).
- Slack:
  - Rename “introductions” channel in Slack to “introductions and networking”.
  - Quick pitch sections verified.
- Abstracts, acknowledgements and list of elevator pitches finalized.
- Late entry in group pitches section, allow?
  - Yes, won't need to make any changes to any published books/packets.
- Poster judges finalized.
- Abstract and Resume books will be compiled soon.
- **Send symposium packet contents to Apurva electronically by Sunday 5 PM (16<sup>th</sup> Aug).**
- Will people be more reluctant to ask questions in oral talks? Options:
  - Let presenters prepare answers to softball questions in case no research questions are asked.
  - GSO members can add questions if there are none (better option). One question per presentation should be good.
- Upcoming tasks:
  - Ensure Slack is working properly.
  - Verify presenters know how to work with WebEx and how they will be prepared.
  - Ask for bio information from speakers, what they want to be read out.
  - Email time and instructions for poster judging.
  - Verif with presenters and elevator pitch presenters that they know how to handle Slack.
  - Meet with proctors to go over presentation details.

### Regular updates

Communications- Gaurav:

- Add lists of presentations, elevator pitches on website.
- Also add symposium schedule.

First Year reps- Daniel H and Paulina:

- Extended deadline for mentor-mentee program. Fewer current students signed up than required. All incoming students signed up.
  - Update: Have enough applicants now.
- Picnic day: Friday or Saturday?
  - Fewer faculty will attend on Saturday.
  - More current students may attend on Saturday. However, considering the limit of 50 people for events, this point may not be important.
- Food options: Jimmy John's seems like a good option. Can get individually packaged food.

- Lawn games: Corn hole is an option. Will need to sanitize between throws.
- Need to have a safety officer

#### Social- Kurt:

- Have separate mixers between first years and other groups:
  - Other groups can be based on research area (like energy, bio, catalysis etc).
  - Have regularly every month. Will be a repeating event on BoilerLink.
- SAO guidelines for events.
  - Max 50 people at an event.
  - Must use RSVP feature
  - Attendance is mandatory, that is, mobile check-in through BoilerLink.
    - Need to make people aware on how to use BoilerLink.
  - Have safety officer for event. Also ensure everyone is 6 ft apart and wear a mask at the event.
  - Food must be individually packaged.
  - Need to have a method to sanitize before and after meeting.
- Event idea: GSO hangout event at Union Rack and Roll every month.

#### Safety- David:

- Safety concerns:
  - East side door of Forney was reported as not working.
  - Suggestion: make it so that swiping card makes the door open at Forney to prevent frequent touching of common surfaces (will send to Dr. Nagy).
    - Hand sanitizing stations help somewhat in that regard.

#### Sustainability- Daniel G:

- No highway cleanup, event got rejected as it is off-campus.
- Mugs for department: waiting for Akriti.

#### President- Wei-Lee:

- Funding proposal written. Will send it to everyone to look over.